

**MINUTES OF THE REGULAR MEETING OF
BOARD MEMBERS OF THE
LAKE WASHINGTON SANITARY DISTRICT
August 9, 2021**

1. Call to Order

Chairperson Bob Schmillen called the Regular Meeting of the Board at 7:00 p.m. on Monday August 9, 2021. The meeting was held at the Mankato Regional Conference Room, at 3030 Airport Road Mankato, MN 56001. This meeting may not be recorded or broadcast.

2. Roll Call

Present: Bob Schmillen, Paul Aukes, Tom Dougan, Jim Halbur, and Randy Westman 0 absent.

3. Review and approval of the agenda

Resolution 21.35: Member Aukes moved to approve the agenda. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

4. Review and approval of the Minutes of the July 12, 2021, Regular Meeting

Resolution 21.36: Member Dougan moved to approve the minutes of the July 12, 2021, Regular Meeting. Upon a second from Halbur, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

5. Monthly reports on payments

- Chuck Pettipiece has been contacted and will help with the board

6. Officers' reports

a. Chair – Bob Schmillen

- All mailing has been changed to PO Box
- Talked with League of MN Cities for web site
- Megan Rivera with Gallager Risk Manager has been contacted regarding workmans comp insurance that is due 9/1/21
- There has been a change of address for permits for new construction

b. Vice- Chair Paul Aukes

- No Report.

c. Treasurer

- Treasurer Halbur reviewed the Cash Activity Report. The balance of the checking account as of June 30, 2021, was \$1,203,179.01. Reviewed the bills totaling \$314,329.04.

Resolution 21.37: Aukes moved to approve the report and pay the bills. Upon a second from Dougan. Discussion of line #10001 ending cash balance from 6/30/21. Difference was the amount of approved bills from the previous month. The MN Pump bill was expensive. The pumps will go into inventory, then assets, then depreciation. The motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

- The Balance of the checking account after the bills are paid, deposits, and payroll deductions are made will be \$1,160,248.48.
- Reviewed July, 2021, financial statements.

Resolution 21.38: Dougan moved to approve the July 31, 2021, Balance Sheet, and Income Statements. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

James Halbur discussed the interest rate with Community Bank on CD. Right now it is at .5%. He will negotiate with the bank to get it to .8%. This money has to be insured and bonded.

2

d. Secretary

- None.

7. Open forum for Constituents

- None.

8. Old Business

a. Engineering

- None

b. System Maintenance

- Shane will send weekly reports to board members emails
- Manske home has start up
- The pump supply is in

c. Review 2021 Calendar of Events

- Reviewed Calendar with no change needed at this time.

d. Other

- Delinquent list was updated.
- There will be a budget update next month discussing slight increase in budget numbers and levy.

9. New Business.

10. Discuss Agenda for the September 13, 2021, Regular Meeting

- The agenda will be set next week.

11. Adjournment

The Meeting was adjourned at 7:40 p.m.

Respectfully Submitted

Beth Pooley
Acting Secretary of the Lake Washington Sanitary District

